

Initial Statement of Reasons/Plain English
Overview/Non-Controlling Summary
Regulation 6001

Specific Purpose

The Board is required, by Government Code section 87306, to amend its Conflict of Interest Code when necessitated by changed circumstances such as: the addition of a new classification that makes or participates in making decisions; the deletion of a classification that is no longer in use; or a change in or a reevaluation of job duties that is relevant to reporting obligations under the Code. Such changed circumstances at the Board necessitate this proposed amendment to the Code.

Factual Basis

Regulation 6001, with Appendices A and B, is required by the Political Reform Act, which is found in Government Code sections 81000 - 91015. Regulation 6001 incorporates by reference the standard Conflict of Interest Code adopted by the Fair Political Practices Commission in Title 2 California Code of Regulations, section 18730. Appendix A lists all designated classifications and the applicable designated disclosure categories. Appendix B describes the reporting requirements of each disclosure category.

There are no proposed changes to the Conflict of Interest Code itself.

The following sets forth the changes to Appendix A:

Under the BOARD, add the following new classifications: Administrative Assistant to Board Member, Tax Consultant Expert and Tax Services Specialist. Delete the following classifications that are no longer in use in Board Member offices: Program Specialist, Business Taxes Specialist, and Associate Tax Auditor.

Under the EXECUTIVE, delete the two training unit classifications, Staff Services Manager and Training Officer, because the Training Office is now under the Administration Department.

Under the CUSTOMER AND TAXPAYER SERVICES DIVISION, delete the Business Taxes Compliance Supervisor classification because it is no longer in use in this Division.

Under the LEGISLATIVE DIVISION, add the following classifications that were previously under the Administrative Department: CEA, Operations Research Specialist, Research Program Specialist and Research Analyst, because the Research and Statistic Section is now under the Legislative Division.

Under the TECHNOLOGY SERVICES DIVISION, add the Business Taxes Compliance Supervisor classification.

Under the ADMINISTRATION DEPARTMENT, add the two training office classifications, Staff Services Manager and Training Officer, which were previously under the Executive Office. Delete the Research and Statistic Section classifications: CEA, Operations Research Specialist, Research Program Specialist and Research Analyst, which are now under the Legislative Division.

Under the ADMINISTRATIVE SUPPORT DIVISION, add the Officer Services Manager (Supervisor, Cashier Unit) classification. This classification was previously under the Sales and Use Tax Department.

Under the FINANCIAL MANAGEMENT DIVISION, add the Associate Account Analyst classification.

Under the POLICY, PLANNING AND EVALUATION DIVISION, add the Associate Business Management Analyst classification. Delete the Associate Information Systems Analyst and Senior Information Systems Analyst classifications, which are no longer in use in this Division.

Under the LEGAL DEPARTMENT, delete the LEGAL DIVISION, which is no longer a separate division.

Under the INVESTIGATIONS DIVISION, delete the Associate Information Systems Analyst classification, which is no longer in use in this Division.

The former POLICY, PLANNING, AND STANDARDS DIVISION is now called the ASSESSMENT POLICY AND STANDARDS DIVISION. Delete the Associate Information Systems Analyst classification, which is no longer in use in this Division.

Under the COUNTY PROPERTY TAX DIVISION, delete the Research Analyst and Air Resources Engineer classifications, which are no longer in use in this Division.

The former ENVIRONMENTAL FEES DIVISION is now part of the new EXCISE TAXES AND FEES DIVISION.

Under SALES AND USE TAX DEPARTMENT, delete the Officer Services Manager (Supervisor, Cashier Unit) classification, which has been moved to the Administrative Support Division.

The statement regarding auditors filing pursuant to Regulation 18733 has been rewritten to take into account that the Fair Political Practices Commission has adopted Form 700-A.

Under Appendix B, the Ballast Water Management Fee Law has been renamed the Marine Invasive Species Fee Collection Law.